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| **Job Description**  The Job Description Form should be used for all roles within The Manufacturing Technology Centre (MTC). This form should be completed by Head of the Department or Human Resources. A Recruitment Authorisation Form must also be attached. | |  |
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| **Job Title:** | HTRC Technician | |
| **Grade:** | Technician | |
| **Duration of Contract:** | Permanent | |
| **Department/Theme:** | HTRC | |
| **Location:** | The High Temperature Research Centre.,Ansty Park, Coventry, CV7 9RD. | |
| **Reporting To:** | Process Hall Manager HTRC | |
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| **Job Purpose:** | Technician Position within a multi-skilled team. The role will be covering a number of disciplines.  CMM  Automated injection  Ceramic finishing  Material mixing  To ensure delivery of all project work to quality, time and cost requirements. | |
| **Duties & Responsibilities:** | Process components through the operations In accordance to technical instructions.  To ensure that confidentiality requirements associated with particular areas of research/projects are maintained.  Ability to work to quality, timing and cost project deliverables. | |
| **Candidate Specification:** | Team player  Skilled communicator  Ability to handle ambiguity  Self-motivated  Proactive and forward-thinking  Open to new ideas  Customer focused  Problem solving | |
| **Key Deliverables:** | .  HTRC and H&S culture promoted.  All processes documented and adhered to. | |

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| **Person Specification** | | |  |
|  | **Essential** | **Desirable** | |
| **Competencies / Behaviours** | Highly Dexterous  Self-motivated with ability to meet deadlines.  Ability to work independently and as part of a team.  Pragmatic hands on approach to problem solving with a can-do attitude.  Actively promotes and works towards maintaining a clean and tidy work environment. | Able to handle ambiguity of a R&D environment. | |
| **Technical Skills and Knowledge** |  | Knowledge of the investment casting process | |
| **General Skills / Attributes** | Able to deliver to tight timescales |  | |
| **Experience** | Fine manual tasks | Experience working in an R&D environment.  Previous experience working with automation operations.  CMM | |
| **Other** | Not constrained to 9-5 hours when needed and able to travel as required. |  | |